

NORTHUMBERLAND

Northumberland County Council

PREMISES LICENCE SUMMARY

Premises Licence Number

NPR/866

Premises details

Postal address of premises, or if none, ordnance survey map reference or description	
Golden Lion Hill Street	
Post town	Post code
Corbridge	NE45 5AA
Telephone number	
01434632216	

Where the licence is time limited the dates
NA

Licensable activities authorised by the licence
LIVE MUSIC RECORDED MUSIC SUPPLY OF ALCOHOL

The times the licence authorises the carrying out of licensable activities
LIVE MUSIC Monday to Thursday 19:00 - 23:00 Friday to Sunday 19:00 - 00:00
RECORDED MUSIC Monday to Thursday 19:00 - 23:00 Friday to Sunday 19:00 - 00:00
SUPPLY OF ALCOHOL Monday of Bank Holiday 11:00 to 00:00 Christmas Eve 11:00 to 00:00 Boxing day 11:00 to 00:00 New Years Eve 11:00 to 00:00 Monday to Thursday 11:00 to 23:00 Friday to Sunday 11:00 to 00:00 New Years day 00:01 to 23: 00

The opening hours of the premises
Monday of Bank Holiday 11:00 to 00:00 Christmas Eve 11:00 to 00:00 Boxing day 11:00 to 00:00 New Years Eve 11:00 to 00:00 Monday to Thursday 11:00 to 23:00 Friday to Sunday 11:00 to 00:00 New Years day 00:01 to 23: 00

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On the Premises
Off the Premises

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

Name of designated premises supervisor where the premises licence authorises the supply of alcohol

[REDACTED]

State whether access to Premises by children is restricted or prohibited

No children shall be allowed on the premises at the following times:

Monday to Thursday	11:00 - 21:00
Friday and Saturday	11:00 - 18:00
Sunday	12:00 - 21:00

NORTHUMBERLAND

Northumberland County Council

PREMISES LICENCE

Premises Licence Number

NPR/866

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description	
Golden Lion Hill Street	
Post town	Post code
Corbridge	NE45 5AA
Telephone number	
01434632216	

Where the licence is time limited the dates
NA

Licensable activities authorised by the licence
LIVE MUSIC RECORDED MUSIC SUPPLY OF ALCOHOL

The times the licence authorises the carrying out of licensable activities
LIVE MUSIC Monday to Thursday 19:00 - 23:00 Friday to Sunday 19:00 - 00:00
RECORDED MUSIC Monday to Thursday 19:00 - 23:00 Friday to Sunday 19:00 - 00:00
SUPPLY OF ALCOHOL Monday of Bank Holiday 11:00 to 00:00 Christmas Eve 11:00 to 00:00 Boxing day 11:00 to 00:00 New Years Eve 11:00 to 00:00 Monday to Thursday 11:00 to 23:00 Friday to Sunday 11:00 to 00:00 New Years day 00:01 to 23: 00

The opening hours of the premises
Monday of Bank Holiday 11:00 to 00:00 Christmas Eve 11:00 to 00:00 Boxing day 11:00 to 00:00 New Years Eve 11:00 to 00:00 Monday to Thursday 11:00 to 23:00 Friday to Sunday 11:00 to 00:00 New Years day 00:01 to 23: 00

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On the Premises
Off the Premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

[REDACTED]

Annex 1 - Mandatory conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence -
 - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

2. The responsible person shall take all reasonable steps to ensure that staff on the premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. An irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol form consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -
 - a. Games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - i. Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of

the period in which the responsible person is authorised to sell or supply alcohol), or

- ii. Drink as much alcohol as possible (whether within a time limit or otherwise);
- b. Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- c. Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- d. Provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -
 - i. The outcome of a race, competition or other event or process, or
 - ii. The likelihood of anything occurring or not occurring;
- e. Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in a favourable manner.

3. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability)

4. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

5. The premises licence holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol. The policy must require individuals who appear to the responsible person to be under 18 years of ages (or such age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

6. The responsible person shall ensure that -

- a. Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - i. beer or cider: 1/2 pint
 - ii. gin, rum, vodka or whiskey: 25ml or 35 ml; and
 - iii. still wine in a glass: 125ml; and
- b. Customers are made aware of the availability of these measures.

Annex 2 - Conditions consistent with the operating Schedule

On Licences

1. Permitted Hours

Alcohol shall not be sold or supplied except during permitted hours unless otherwise specifically provided for within the standard hours, non-standard timings or seasonal variations as set out within this licence. In this condition, permitted hours means:

- (a) On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10 a.m. to 11 p.m.
- (b) On Sundays, other than Christmas Day or New Year's Eve, noon to 10.30 p.m.
- (c) On Good Friday, noon to 10.30 p.m.
- (d) On Christmas Day, noon to 3 p.m. and 7 p.m. to 10.30 p.m.
- (e) On New Year's Eve, except on a Sunday, 10 a.m. to 11 p.m.
- (f) On New Year's Eve on a Sunday, noon to 10.30 p.m.
- (g) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Restrictions

1. The above restrictions do not prohibit:

- (a) during the first twenty minutes after the above hours the consumption of the alcohol on the premises;
- (b) during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- (c) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
- (d) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- (e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- (f) the sale of alcohol to a trader or club for the purposes of the trade or club;
- (g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- (h) the taking of alcohol from the premises by a person residing there; or
- (i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- (j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

1. Credit Sales

Alcohol shall not be sold or supplied unless it is paid for before or at the time when it is sold or supplied, except alcohol sold or supplied:

- (a) with and for consumption at a meal supplied at the same time, consumed with the meal and paid for together with the meal;
- (b) for consumption by a person residing in the premises or his guest and paid for together with his accommodation;
- (c) to a canteen or mess.

Source Section 166 Licensing Act 1964

2. Children in Bar (No Children's Certificate)-

No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- (a) He is the child of the holder of the premises licence.
- (b) He resides in the premises, but is not employed there.
- (c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.
- (d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary. In this condition "bar" includes any place exclusively or mainly used for the consumption of alcohol. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

Source Section 168, 171 and 201 Licensing Act 1964
REGULATED ENTERTAINMENT - CONDITIONS OF LICENCE

Maximum Occupancy - 220

PE1

There shall be affixed and kept up in some conspicuous place on the outer side of the principal door or over and outside the principal entrance of the place licensed and inscription in capital letters not less than one inch in height in the words following:

'LICENSED IN PURSUANCE OF ACT OF PARLIAMENT FOR REGULATED ENTERTAINMENTS'.

PE2

Drunkenness or other disorderly conduct shall not be permitted, nor shall reputed prostitutes, thieves, or other persons of notoriously bad character be knowingly allowed to enter or (when discovered to have entered) be allowed to remain in the place licensed.

PE3

No public music, singing, dancing, exhibition, recitation or entertainment of a like kind shall be permitted or suffered to take place in the place licensed which is offensive, obscene, immoral, licentious or indecent or likely to produce riot, tumult, or breach of the peace.

PE4

The licensee shall to the best of his ability maintain and keep good order and decent behaviour on the premises.

PE5

If any disorderly conduct shall take place, the Licensee shall by

himself or his servants assist to the utmost in the capture or expulsion of the offenders.

PE6

No public music, singing, dancing or entertainment of a like kind shall be permitted or suffered to take place in the place licensed which shall be a nuisance or inconvenience to the occupiers of any property adjoining the place licensed or in the neighbourhood thereof.

PE7

The licensee shall not knowingly suffer any unlawful games to be played in the place licensed.

PE8

No exhibitions, demonstrations or performance of hypnotism shall be given on any person at the place licensed except with the express consent of the Licensing Authority and in accordance with any conditions attached to such consent.

PE9

No structural or other alteration of the place licensed or of the means of exit or therefrom shall be made during the continuance of this Licence without the sanction of the licensing authority except such alterations as shall from time to time be ordered or agreed to by the Licensing Authority. Upon receipt of a notice, in writing, from the Licensing Authority, that the certificate of a competent structural engineer is required in respect of any aspect of the premises, the Licensee shall not permit the premises to be used for any purpose authorised by this licence until notified in writing by the Licensing Authority.

PE10

Where practicable, a continuous and uninterrupted handrail shall be fixed on both sides of all staircases, ramps and landing adequately supported by brackets. Where the staircase is 2.5 meters in width or more, a central handrail shall be provided properly secured to the steps or floor.

PE11

Adequate means of egress shall be provided from the premises, and all doors affording a means of exit therefrom shall, except in the case of doors constructed to open outwards, to be locked in the open position the whole of the time that the public are on the premises. All doors used as entrances or exits, or emergency exits, if fastened during the time that the public are on the premises, shall at such times be secured either by automatic fastenings of an approved design or be secured in such a manner that they can be easily and immediately opened from the inside without the aid of a key. All means of exit in the several parts of the licensed premises shall be kept free from obstruction, and constantly in such a state as to be available for instant free public egress, and shall be thrown open at the close of the entertainment for the exit of the public.

PE12

In the case of seated audiences, adequate gangways not less than 1.07 metres (3 feet 6 inches) in width shall be provided for the passage of the audience in and out, and such gangways shall be left absolutely free for the passage of the audience and shall not be in any manner occupied or obstructed under any circumstances, and shall be so far as possible arranged opposite exit doors.

PE13

Collapsible gates or rolling shutters, if installed, shall be opened to allow full width and necessary height of exit way before admission of the public, and shall be kept locked in that position during the whole time that the public are on the premises. A notice stating the requirements of this rule as to the opening and locking of the gates and shutters shall be kept posted in a conspicuous position near the gates or shutters.

PE14

All doors approved for the purpose of egress from the premises and all such doors from that stage and dressing rooms shall be clearly indicated by a sign conspicuously placed bearing the word "EXIT". Each letter shall be not less than 125 millimetres (5inches) high in a white colour on a green background.

PE15

Any door or opening, other than an exit, which leads to portions of the premises accessible to the public, should have a conspicuous notice indicating the use of such portions. Other doors and openings not accessible to the public should be marked 'Private' or 'No thoroughfare'. Such doors and openings should not resemble exits and the notices should not be internally illuminated.

PE16

The notices required by condition 14 should be illuminated so that they are legible at all material times. In the event of failure of the normal lighting such as signs should be illuminated by the emergency lighting supply.

PE17

No curtains shall be hung across gangways, stairways or over exit doors.

PE18

When the premises are used for functions requiring a seated audience (except luncheons or dinners) and the audience exceeds 250 persons, all seats of whatever description shall be securely fixed to the floor or secured together in groups of not less than four or more than twelve. Where more than 400 persons are to be accommodated, the seats adjoining front, back or cross gangways and seats adjoining exits shall be securely fixed to the floor. Premises should not be used for closely seated audiences except in accordance with a plan, which should have been submitted previously for approval of the licensing authority.

The seats shall be so arranged that no seat or part of a seat shall be more than 4.57 meters (15 feet) from a gangway, measured in line of seating.

PE19

The edges of the treads of stairways shall be made conspicuous.

- Drugget, matting, crumb cloths and other floor coverings shall be secured and maintained so that they will not be likely to ruck or in any way be a source of danger.

PE20

(a) Where electric energy is used for lighting the installations generally shall be in accordance with the Regulations of the Institution of Electrical Engineers for the electrical equipment of

buildings as from time to time revised.

(b) A certificate signed by a qualified electrical engineer who is a member of the National Inspection Council for Electrical Installation Contracting to the effect that the installations have been examined and tested and are in a safe working condition shall be submitted to the Licensing Authority every twelve months. A list of such engineers is attached.

PE21

The licensee shall ensure that at the place of entertainment, electrical socket outlets for use with temporary or portable electrical equipment shall be of the type protected by a Residual Current Device (R.C.D.) having a 30mA tripping circuit, and that equipment be substantiated by an Inspection Certificate.

PE22

Electric lighting switches and gas taps shall so far as possible be so arranged as to be protected from unauthorised interference by members of the public.

PE23

The electrical intake enclosure shall not be accessible to the public and shall be used exclusively for the purpose for which it is provided.

PE24

Fire Log Book - A fire logbook shall be kept in which there shall be recorded details of tests, examinations and fire drill instructions. The logbook must be readily available for inspection by a member of the Fire Brigade as and when required.

PE25

Fire instructions and drill - All members of the staff shall receive instructions and training appropriate to their responsibilities in the event of an emergency. It shall be based upon written instructions. Exercises, for the staff only, shall be held regularly to ensure the smooth operation of the procedure for dealing with an emergency. The training of staff shall provide for the following:

(a) Each member of staff shall receive a personal copy of prepared written instructions, and initially shall receive two periods of at least half an hour of verbal instruction given by a competent person. Such instruction shall include details of how to call the Fire Brigade. These two periods shall be given within one month, in the case of newly engaged staff, this shall be as soon as possible after appointment.

(b) A record of the training and instruction given and exercises held shall be entered in the fire log book and shall include the following matters:

- i. Date of the instruction or exercise;
- ii Duration;
- iii Name of person giving the instruction;
- iv Names of the persons receiving the instructions;
- v Nature of instruction, or exercise.

(c) After the initial instruction in (a) all members of the staff shall receive at least half an hour of verbal instruction, given by a competent person, at least once in every period of three months.

(d) Exercises, which may be combined with the instruction given in (a) shall be carried out once in every period of three months. The exercise shall include simulated evacuation drill with the assumption that one escape route is not available. Each exercise should be started by a pre-determined signal and the whole premises checked as if an evacuation was in progress.

PE26

Fire equipment testing and maintenance - All fire equipment shall be maintained in efficient working order and tested in accordance with Appendix 1 attached to these conditions.

PE27

All portions of the premises to which the public have access shall be provided with two independent systems of lighting complying with BS 5266 which shall be tested monthly and the result recorded in the fire log book. In the case of smaller premises, the requirements in respect of the secondary system may be met, at the discretion of the Fire Safety Officer.

PE28

(a) Every heating appliance used in the premises should be guarded. A heating appliance of a type which is so designed that it is suitable for use in dwelling house or other residential premises should be guarded so as to comply with the standards of construction and fitting required by the Heating Appliances (Fireguards) Regulations 1973 or any Regulations replacing those Regulations.

(b) Every heating appliance used on the premises should be situated at a safe distance from any materials or substances liable to catch fire if in proximity to the heating appliance.

(c) Every heating appliance situated in a part of the premises to which the public are admitted should be fixed in position.

(d) No oil-burning heaters other than those forming part of boiler installations should be used on the premises.

(e) No portable liquified petroleum gas heater should be on the premises when members of the public are present, unless it is kept in a suitable store specially designed for the purpose. The number of LPG appliances should be kept to a minimum and they should be stored in a separate fire-resisting store to the cylinder store. A suitable store is one, which is designed to the guidance outlined in paragraphs 104 to 114 of HSE Guidance Note CS 4 - The keeping of LPG in cylinders and similar containers.

(f) Cylinders of LPG, including empties, should only be stored on the premises in accordance with HSE Guidance Note CS 4. The cylinders should be stored in a safe place, secure from interference and preferably in the open air.

PE29

All scenery, draperies, properties and decorations, whether on a stage or in the premises must be rendered and maintained non-flammable.

PE30

Cotton wool or other highly flammable material shall not be used for the costumes of the performers or the decoration of the premises, unless rendered non-flammable.

PE31

Real flames shall not be employed on the stage except with the consent of the Fire Safety Officer.

Explosives, flammable liquids or unnecessary highly flammable articles shall not be brought into or used in any portion of the premises.

Applications for the Licensing Authority's consent to use pyrotechnics and special effects should be made by the licensee at least 7 days before the performance and give full details of the proposed use and the date and time on which a demonstration can be witnessed by representatives of the Licensing Authority.

N.B. Special effects includes smoke machine, strobes and lasers.

PE32

The Licensee or some responsible person nominated by him in writing for the purpose, shall be in charge of and on the licensed premises during the whole time that they are open to the public.

The person in charge shall throughout the whole time the premises are open to the public, be assisted by a sufficient staff of competent attendants, who shall be specially instructed by the Licensee or a person nominated by him as to their duties in the event of a fire or other emergency.

PE33

In premises at which an exchange telephone is not installed a notice or notices clearly indicating the position of the nearest telephone by means of which the Fire Brigade may be summoned shall be provided in a position of positions approved by the Fire Safety Officer.

PE34

The Licensee shall be responsible for making arrangements to ensure that information of any outbreak of fire, however slight, shall be at once communicated to the Fire Brigade and to the Police.

PE35

All persons responsible for, or employed in or in connection with performances shall take all due precautions for the prevention of any accident and shall abstain from any act whatever which tends to cause fire and is not reasonably necessary for performances.

PE36

Adequate precautions shall be taken to prevent stored fuel coming into contact with heated surfaces. Oil-storage arrangements shall satisfy British Standard Specification 799; 1953 (as amended), guidance can be found in BS 5410. All boiler rooms shall be adequately ventilated.

PE37

Adequate and separate sanitary conveniences shall be provided for persons of both sexes and shall be adequately screened. The conveniences for each sex shall be indicated by a suitable notice. The several lavatories and urinals in the licensed premises shall at all times be kept in good order and repair and be properly and effectively cleaned, ventilated and disinfected and supplied with water and proper and efficient flushing arrangements. During the time the licensed premises are open to the public the lavatories and urinals and the approaches thereto shall be properly and efficiently lighted. The following standards will be deemed to the minimum level of compliance unless otherwise specified by the Licensing Authority.

(a) Sanitary accommodation shall be provided for all persons resorting to the licensed premises, in accordance with the table set out hereunder.

(b) Every wash hand basin shall be provided with hot and cold water, soap and towels (or a suitable alternative method of hand-drying).

(c) Every water-closet compartment shall be properly lighted and ventilated with a suitable intervening lobby between the compartment and any other room which is not a corridor or entrance hall.

(d) Sanitary Installations British Standard Code of Practice BS 6465: Part 1 1984

Numbers	Male	Female
Attending W.C's	Urinals	W.H.B's
W.C.'s	W.H.B's	W.H.B's
50	1 1 1 1 1	
100	1 1 1 2 1	
150	1 2 2 2 2	
200	1 2 2 3 2	
250	1 3 2 3 3	
300	1 3 2 4 3	
400	1 4 2 5 3	
500	1 4 2 6 4	
600	2 5 3 8 5	
700	2 5 3 9 5	
800	2 6 4 10 6	

PE38

Effective and suitable provision shall be made for securing and maintaining by the circulation of fresh air in the premises the adequate ventilation of the premises during all times when the premises are in use.

PE39

The licensed premises shall be maintained in a satisfactory condition as regards sanitation and public health. No accumulation of dirt, rubbish or inflammable material shall be permitted to remain in any part of the licensed premises or in any other places under control of the Licence and adjacent to the licensed premises.

PE40

Refuse shall not be permitted to accumulate on premises to which the Licence relate except stored in proper dustbins or other suitable receptacles with close-fitting lids in a manner approved by the Licensing Authority.

PE41

Any of the rules herein may be modified with the permission of the Licensing Authority, if the inspecting Officer is satisfied that such modification would not be detrimental to public safety.

The Licensing Authority shall have the right to impose any additional conditions, which it considers necessary.

PE42

A Police Constable or any authorised Officer of the Licensing Authority or Fire Authority may enter the place licensed with a view to seeing whether the terms, conditions and restrictions on or subject to which the licence is held are complied with.

PE43

If the holder of a Licence acts in contravention of or fails to comply with any item, condition or restriction on or subject to which the Licence is granted, he shall be liable to a penalty not exceeding level 5 on the standard scale and the Licence of any person so convicted may be revoked by the Licensing Authority.

PE44

A notice shall be displayed on the outside of all premises the subject of an application for a Public Entertainment Licence for a period of at least fourteen days commencing within seven days of the application. This notice should be displayed in a weatherproof cover and be easily readable by persons in a public place outside the premises.

PE45

Conditions attached to Public Entertainment Licences relating to the employment of Door Supervisors

(a) The Licensee shall ensure that all persons employed or engaged in or about the licensed premises as a doorman/supervisor or steward or in any capacity concerned with the regulation of entrance and maintenance of order, in the licensed premises, is registered for this purpose by Tynedale Council under the Door Supervisors Registration Scheme

(b) The Licensee shall ensure that every person employed or engaged in or about the licensed premises as a doorman or steward or in any capacity concerned with the regulation of entrance to and maintenance of order, in the licensed premises, shall wear, at all times, in a conspicuous position on the front of the upper body, an identification badge issued by Tynedale Council.

(c) The Licensee shall ensure that a register is kept at the licensed premises, in a form approved by the Council, showing the following details for each period of duty of that person:

- the name, date of birth, and residential address of that person
- the date and time when the person commenced duty with a signed acknowledgement by that person
- the date and time when the person finished the period of duty, with a signed acknowledgement by that person
- details of any time during the period of duty when the person was not on duty, with a signed acknowledgement by that person

The register shall be kept available at the licensed premises readily available for inspection at any reasonable time by any authorised Officer of the Council or Police Officer and shall be retained for three months.

(d) The Licensee shall ensure that a register is kept at the premises, in a form approved by the Council, so as to record details of all incidents, including violence, disturbance, fire and/or other matter which may affect the health and safety of visitors arising on the premises. The details to be recorded shall include:

- the date and time of the incident
- the name of the person completing the report
- full details of the incident, including description and names of persons involved
- action taken

The register shall be kept at the licensed premises readily available
Conditions Relating To The Prevention Of Crime And Disorder

Bottle Banks

LAL17

No persons carrying open or sealed glass bottles shall be admitted to the premises at any time that the premises are open for any licensable activity.

Proof of Age

The licensee shall ensure that any person selling or supplying alcohol within the premises is aware of the law relating to the sale of alcohol to persons under 18

Conditions Relating To Public Safety

LAL51

All fire doors shall be maintained effectively self closing and shall not be held open other than by approved devices

LAL62

Notices detailing the actions to be taken in the event of fire or other emergency, including how to summon the fire brigade shall be prominently displayed and protected from damage and deterioration.

LAL33

All members of staff at the premises including Door Supervisors shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will either be a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.

Drinks Promotion

LAL35

The Licensee shall not advertise, promote or supply alcoholic drinks in such a way that is intended or likely to encourage persons to consume alcohol to an excessive extent.

LAL39

A conspicuous notice shall be displayed on or immediately outside the premises adjacent to the entrance to the premises which gives details of times when the premises are permitted to be open for any licensable activity.

Conditions Relating To Public Nuisance

LAL116

The licence holder shall ensure that all windows and doors, save for entrance and exit purposes will be kept shut after 22:00 when amplified musical entertainment is taking place inside the premises to prevent noise emanating from the premises which is likely to give rise to public nuisance.

LAL143

Provide clear and legible notices displayed at prominent positions adjacent to exits and other circulatory areas requesting patrons to leave the premises having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors and the sounding of car horns shall also be discouraged. The design and appearance to be approved by the Licensing Authority.

Conditions Relating To The Protection of Children From Harm

LALC2

No children shall be allowed on the premises at the following times:

Monday to Thursday 11:00 - 21:00

Friday and Saturday 11:00 - 18:00

Sunday 12:00 - 21:00

Meals and beverages other than intoxicating liquor shall be available for sale for consumption within the premises.

Annex 3 - Conditions attached after a hearing by the licensing authority

NONE