
Premises Licence

Part A Schedule 12 Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Bankhouse Inn, 40 - 42 Bankhouse Lane, Pudsey, Leeds, LS28 8EB

Licensable activities authorised by this licence

Sale by retail of alcohol, Provision of late night refreshment, Performance of live music, Performance of recorded music,

Times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol

Monday to Wednesday	11:00 - 23:30
Thursday to Saturday	11:00 - 00:00
Sunday	12:00 - 23:30

Provision of late night refreshment

Monday to Wednesday	23:00 - 23:30
Thursday to Saturday	23:00 - 00:00
Sunday	23:00 - 23:30

Location of activity: Indoors

Performance of live music

Every Day	12:00 - 23:30
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Location of activity: Indoors

Further details: Music and Singing (amplified and unamplified)

Performance of recorded music

Monday to Wednesday	11:00 - 23:30
Thursday to Saturday	11:00 - 00:00
Sunday	12:00 - 23:30

Location of activity:

Details relating to all activities

Non standard timings:

From 12:00 until 00:00 (midnight) on Good Friday and Christmas Eve. From 12:00 on New Years Eve until 00:00 on New Years Day.

Opening hours of the premises

Monday to Wednesday 11:00 - 00:00
Thursday to Saturday 11:00 - 00:30
Sunday 12:00 - 00:00

Non standard timings:

From 12:00 until 00:00 (midnight) on Good Friday and Christmas Eve. From 12:00 on New Years Eve until 00:00 on New Years Day.

Alcohol is sold for consumption on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number:

Licensing authority: Leeds City Council

Licence issued under the authority of Leeds City Council



Mrs Victoria Radford
Licensing Officer
Entertainment Licensing
Elections, Licensing and Registration

Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee other public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
 6. Conditions Effective from 1st October 2010
 7. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
- b. an ultraviolet feature.

8. The responsible person must ensure that -

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Annex 2 – Conditions consistent with the operating schedule

The prevention of crime and disorder

9. The premises must operate the Check 21 proof of age scheme in accordance with guidance issued by West Yorkshire Police.
10. The Licence Holder/Designated Premises supervisor must participate in a local pub watch scheme or licensing association (where one exists), that is recognised by West Yorkshire Police.
11. When permission is sought for the sale and supply of alcohol during non-standard hours for any Bank Holiday period, an event of national interest or a televised sporting event of national interest, then the following will apply:
 - The applicant must give West Yorkshire Police at least 10 working days written notice of any Bank Holiday period or any other event of national interest.
 - The non-standard hours shall only apply to one hour before and one hour after a televised sporting event of national interest and a maximum of two additional hours in any one day to any other event of national interest.
 - The applicant must have made no more than 12 such applications relating either to an event of national interest or televised sporting event of national interest in any one calendar year.
 - If after the 5th working day commencing the day after the request is received, West Yorkshire Police do not respond, consent will be deemed granted.
 - In relation to any request for non-standard hours, West Yorkshire Police retain the right to suggest any reasonable variation in promoting the prevention of crime and disorder objective.

12. No irresponsible sales promotions of alcoholic beverages shall be offered to customers.
13. No customers carrying open or sealed bottles shall be admitted to the premises at any time the premises are open to the public.
14. A sign will be displayed on the premises indicating the standard hours during which the sale of alcohol is permitted.

Public Safety

15. Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises are open.
16. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
17. Regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact, must be undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
18. Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.
19. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.
20. Regular safety checks of guarding stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height.
21. Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.
22. All floor surfaces will be suitably slip resistant, kept in good condition and free from obstructions to prevent slips, trips and falls.
23. A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.
24. Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scalds and burns to them.
25. A suitably trained First Aider or appointed person will be provided at all times the premises are open.
26. Adequate and appropriate First Aid equipment and materials will be available on the premises.
27. A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.
28. All fire doors will be maintained effectively self closing and shall not be held open other than by approved devices.
29. Occupancy not to exceed **200** persons.

30. Provide an electrically operated cut-off switch linking the fire alarm to the sound system. Actuation of the fire alarm automatically cuts power to the sound system.
31. Notices detailing the actions to be taken in the event of fire or other emergencies, including how the fire brigade shall be summoned, are prominently displayed.

The prevention of public nuisance

32. Noise from premises shall be inaudible at the nearest noise sensitive premises (i) after 23:00 hours and (ii) at any time when entertainment, as defined by paragraph 2 of schedule 1 of the Licensing Act 2003, takes place on more than 30 occasions per year.
33. No bottles shall be placed in the external receptacle after 23:00 hours to minimise noise disturbance to adjoining properties.
34. Ensure that no nuisance is caused by noise and vibration emanating from the premises.
35. Ensure that all licensable activities are conducted and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
36. There shall be no external loud speakers.
37. Patrons shall not be allowed to use the beer garden or any external area after 23:00 hours.
38. Clear and legible notices shall be displayed at exits and other circulatory areas requesting patrons to leave the premise having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns, loud use of vehicle stereos and anti-social behaviour. The activity of persons leaving the premises shall be monitored and they shall be reminded to leave the premises quietly where necessary.
39. A facility shall be provided for customers to order taxis and telephone numbers for taxi firms shall be displayed in a prominent location. Where possible there should be a liaison with a local taxi firm to ensure a ready supply of transport and thereby reduce disturbance. To prevent disturbance a waiting area within the premises shall be provided.
40. Ensure that all doors and windows at the premises are kept closed except for entry and egress, when entertainment is taking place.
41. A cooling down period with reduced music volume shall be operated before the premises close.
42. Ensure that lighting provided for the purpose of customer and staff safety, for the security of the premises, and lighting associated with activities of entertainment and advertising is such an intensity, suitably positioned and operated so as not to cause nuisance to neighbouring and adjoining properties.
43. Ensure that the premises are operated so as to prevent the emission of odours which are a nuisance at nearby premises or to persons in the immediate are.
44. Ensure that business waste is stored inside closed containers awaiting collection; that litter arising from people using the premises is cleared away regularly; that promotional materials such as flyers do not create litter; and that other street advertising is carried out lawfully.
45. No regulated entertainment of any type shall take place outside the premises in any areas which are within the licence holders control after 22:00 save for any special event seven days notice of which has been given to the licensing authority and Police.
46. When amplified musical entertainment is taking place inside the premises after 22:00 windows and doors, save for entrance and exit purposes, will be kept shut.

47. A sign located at the exit(s) requesting customers leaving the premise do so quietly and with consideration to neighbours.

Protection of children from harm

48. No one under the age of 16 will be allowed to enter or remain on the premises after 22:00 save on Christmas Eve and New Years Eve.
49. Anyone who appears to be under the age of 18 and who is attempting to buy alcohol must be required to produce proof of age before such a sale is made.

Annex 3 – Conditions attached after a hearing by the licensing authority

The prevention of crime and disorder

50. Toughened glasses must be used at all times in the external areas.

Annex 4 – Plans

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council licensing authority.

The relevant plans being those submitted with the Minor Variation application on the 20th September 2012.

Premises Licence

Premises licence number:

Part B
Schedule 12 Licensing Act 2003

Initial licence from:

31st August 2005

Current version effective from:

4th August 2016

Premises Address **Bankhouse Inn, 40 - 42 Bankhouse Lane, Pudsey, Leeds, LS28 8EB**

Licensable activities authorised by this licence

Sale by retail of alcohol, Provision of late night refreshment, Performance of live music, Performance of recorded music,

Times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol

Monday to Wednesday	11:00 - 23:30
Thursday to Saturday	11:00 - 00:00
Sunday	12:00 - 23:30

Performance of recorded music

Monday to Wednesday	11:00 - 23:30
Thursday to Saturday	11:00 - 00:00
Sunday	12:00 - 23:30

Provision of late night refreshment

Monday to Wednesday	23:00 - 23:30
Thursday to Saturday	23:00 - 00:00
Sunday	23:00 - 23:30

Performance of live music

Every Day	12:00 - 23:30
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Opening hours of the premises

Monday to Wednesday	11:00 - 00:00
Thursday to Saturday	11:00 - 00:30
Sunday	12:00 - 00:00

Alcohol consumption:

Alcohol is sold for consumption on and off the premises

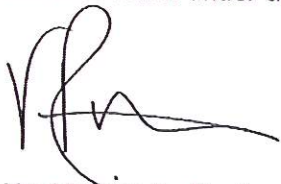
Premises licence holder(s):

Designated premises supervisor:

Access by children:

Access to the premises by children is restricted.

Licence issued under the authority of Leeds City Council



Mrs Victoria Radford
Licensing Officer
Entertainment Licensing
Elections, Licensing and Registration

Licence produced on 24/08/2016 by Mrs Victoria Radford



