





THINK BIGGER

So you're interested in being self-employed and running your own business?

Well you're in the right place. Just Add Talent is an exciting opportunity that puts hard-working and talented people like you in charge of running our pubs. What's more, you'll have us by your side throughout, offering the help and support you need to succeed.

In here, you'll find all of the information on what Just Add Talent is, how it works and why it's such an incredible and unmissable opportunity. So, let's get started!

HOW DOES JUST ADD TALENT WORK?

Just Add Talent is centrally driven by Star Pubs & Bars and locally executed by you.

We provide the menus, the fantastic brands and cover many of your pub running costs, including utilities, business rates and marketing. This gives you time to concentrate on the important stuff - executing a superb retail offer and employing and managing your staff.

CAN I AFFORD IT?

To help get your business started, all you need is £4,000 in unborrowed funds. Lots of people aren't able to fulfil their dream of running a pub because they just can't afford it. That's why Just Add Talent is such an exciting opportunity — it allows you to take on one of our pubs at a fraction of the start-up cost normally required to take on a leased or freehold premises.

WHAT WILL I EARN?

You will receive 20% to 30% of the net revenue calculated on a weekly basis. From this you'll pay the pub staff, who you employ, your own income and any business expenses not covered by us. The percentage will be fixed at the start of your agreement. However, it will be reviewed on a six-monthly basis and depending on food take may be increased or decreased by Star giving notice to you. On top of that, you'll also receive a 20% share of the net operating profit, which is calculated and paid on a quarterly basis. This amount is uncapped and fixed across all sites.

AM I RIGHT FOR THIS?

If you're driven and ambitious, you're exactly what we're looking for. You don't need to have any specific industry experience, you simply need to be up for the challenge and be passionate about pubs. So, if this sounds like you, get in touch!

WHAT DOES JUST ADD TALENT OFFER?



A ready-made pub with a tried and tested food and drinks offer



The latest and best technology



Many of the pub running costs covered



Accommodation included at many of our sites



Lots of support from HEINEKEN



Extensive training for you and your staff



Uncapped profit share



Open-ended agreement, no fixed term

Terms and conditions apply. Just Add Talent is open to applications from over 18s and you need £4,000 in unborrowed funds to start your business. The uncapped profit share ratio is 20% of net operating profit and is paid on a quarterly basis. Start-up cost comparison information can be found at www.starpubs.co.uk/agreements. For full terms and conditions visit www.starpubs.co.uk/just-add-talent.



HELP AND SUPPORT

If you take on one of our pubs, we'll support you in a number of ways. From investment and food training right through to financial and health and safety guidance, we'll be by your side providing the perfect balance of support and freedom to ensure the pub operates as a success.



BUSINESS DEVELOPMENT MANAGER

You will be assigned a Business Development Manager (BDM) who'll visit the pub once a month to review the pub's performance and give you advice and guidance.



TECHNOLOGY

We'll also supply you with the best electronic point of sale, compliance and back of house management systems to help you run a profitable pub business.



MARKETING SUPPORT

You'll receive ongoing marketing support to help you attract customers and drive profits. This includes help with websites, social media, point of sale, retail calendars and glassware.

WHAT KIND OF PUB WILL YOU RUN?

We operate a range of pubs from drinks led locals to premium pubs that do a significant amount of food.

Details of each pub's offer will be available on the website and can be discussed with the recruitment team.



HOW THE APPLICATION PROCESS WORKS

FIND YOUR PERFECT PUB.

Go online to **starpubs**. **co.uk/just-add-talent** and find your perfect pub. Once you've found it, just click apply and start the process.

FACE-TO-FACE INTERVIEW.

The RSM will arrange for you to meet one of our BDMs. They'll explain the practical aspects of running a pub, and they'll further assess your skills and experience.

REVIEW BUSINESS PLAN.

Once complete, you'll meet with your BDM and the Regional Operations Director to discuss your plans

JUST ADD KNOWLEDGE.

You'll then complete our Just Add Knowledge online course. This is 3 days of training focusing on your Business Proposal.

JAK SKILLS AND HOUSE OF EXCELLENCE.

You'll complete 5 days of on the job training at one of our JAT pubs then after that you'll attend a 2-day classroom course to consolidate your learning and ensure you have all the skills you need to operate a JAT pub.

9

REFURBISHMENT.

If a refurbishment has been agreed upon, work will start at this stage. If not, you won't need to worry about this step.



TELEPHONE INTERVIEW.

Once you've applied, a
Recruitment Support
Manager (RSM) will call you
to discuss the application,
answer any questions you
may have.

CREATE BUSINESS PLAN.

If you are successful, the BDM will ask you to create a business plan.

CPL E-LEARNING.

2 weeks before your Just Add Knowledge course, you'll be invited to complete your initial CPL e-learning courses.

We will prepare and issue the heads of terms document outlining the proposed agreement between us and you.

MEET UP.

You'll meet up with your BDM to run through the feedback from the course, agree any actions and make sure everyone's happy

8

SIGN CONTRACT.

It's getting exciting! Once everyone's happy with the agreement, it's time to sign on the dotted line.

OPENING DAY

It's time! Everything's ready to go and you can open your doors for the first time. But we'll still be here to support you, and help make the pub a success.

| Final approval of scheme | (if refurbishment)

6 weeks agreement completion with Legals
Our solicitors will prepare and issue the

contract between you and us for signing.



FREQUENTLY ASKED QUESTIONS

We hope that you're now getting excited about the prospect of joining us and running your own pub. This FAQ section will help answer any more questions you might have. You'll also find more information on our website at **starpubs.co.uk/just-add-talent** or by giving us a call on **08085 94 95 96**.



DO I NEED ANY INVESTMENT?

You won't need to buy any stock or fixtures and fittings. However, you will need £4,000 in unborrowed funds to get your business started.

This consists of a deposit of £3,000 that will be held for the duration of the agreement and returned when you leave, provided there are no deductions made by us pursuant to the agreement. The remainder will go towards your business plan creation fee with your accountants, solicitors' fees and Employer's Liability Insurance fee.



deposit

WHAT ARE THE REQUIRED QUALIFICATIONS?

If you don't already have one, you'll need to obtain a Personal License before starting your training.



WHAT TRAINING WILL I RECEIVE?

With a Just Add Talent pub potentially being your first business, we'll use our experience to provide you with industry-leading support and training.



BEFORE YOU START

- 14 hours of e-learning covering the basics of running a pub
- 6 days of online workshop over two weeks
- A 5 day "House of Excellence" training workshop at one of our established JAT pubs
- Pre-opening training for you and your staff (refurbishment projects only)



ONGOING TRAINING

Including:

- Cellar management
- Customer service
- Staff coaching
- Business leadership
- Access to our comprehensive online training tools



DO YOU PAY FOR MY ACCOMMODATION?

Many of our pubs come with private accommodation. If this is the case in your pub, you and your family can use the accommodation rent free. You will be responsible for insuring your possessions, council tax and your TV license.



IS THE AGREEMENT FOR A FIXED-TERM PERIOD?

No, it's open ended. The agreement can be brought to an end immediately at any time by Star Pubs & Bars. The operator can terminate at any time by giving 3 months' notice.



WILL I BE A STAR PUBS & BARS EMPLOYEE?

No – you will be self-employed.

WILL ANY OTHER STAFF BE EMPLOYED BY STAR PUBS & BARS?

No – it will be your responsibility to recruit and employ your staff, as well as managing your own business.

- **DO I GET ANY PAID LEAVE?**
 - No this is your own business. When you wish to take leave, you need to make sure there is adequate cover.
- 9 WHO SETS THE FOOD AND DRINKS PRICES?

 We do and they will be detailed by us as part of the recruitment process.
- CAN I CHANGE THE DRINKS ON OFFER ON THE MENU?

 No the drinks to be on offer are set and will be detailed by us as part of the recruitment process.
- DO I HAVE TO ADHERE TO SET OPENING AND CLOSING TIMES?

Yes – these will be detailed as part of the business plan.

WHO PAYS FOR CLEANING AND OTHER DAY-TO-DAY COSTS?

Cleaning labour is part of the labour costs, so it is your responsibility. Cleaning products, day-to-day running costs and other incidentals will be paid by us and charged against the profit and loss of the business.

WHO DEALS WITH REPAIRS?

These will be paid by us and charged against the profit and loss of the business.

WILL I BE GIVEN ANY EQUIPMENT?

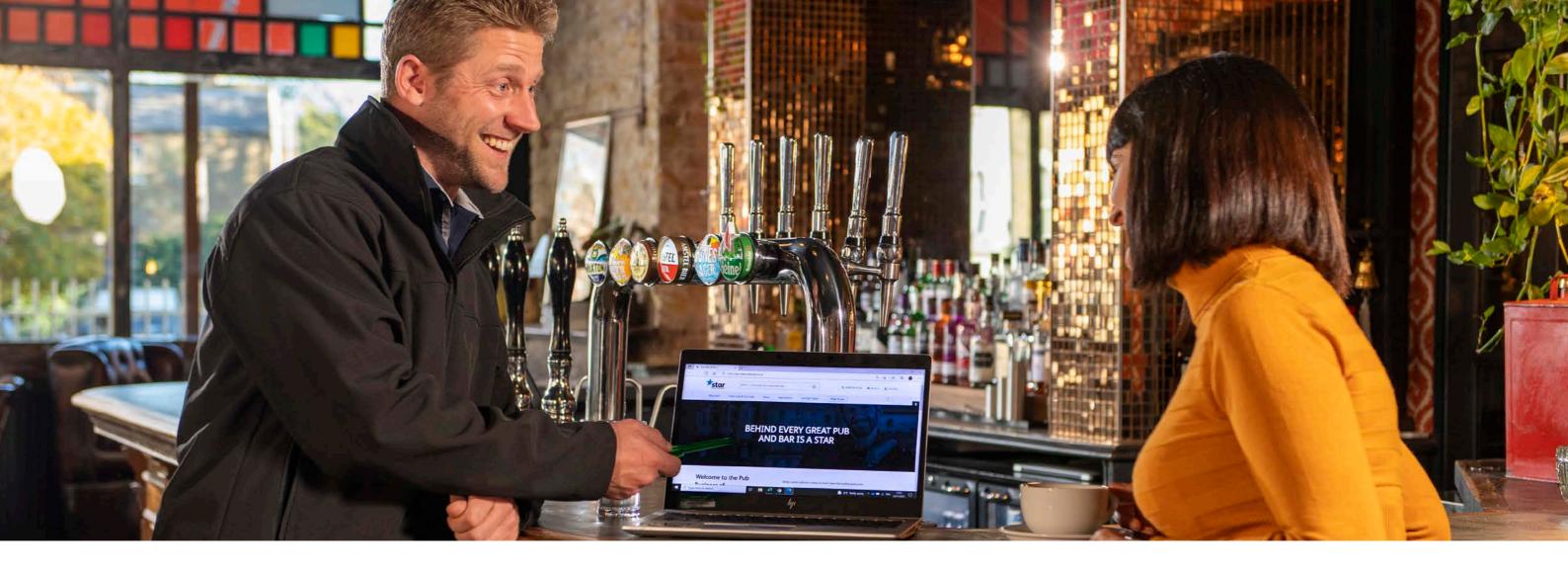
We'll provide you with the best technology to run your published.

We'll provide you with the best technology to run your pub, including an iPad and back office computer equipped with Just Add Talent software. All you'll need is your own laptop or computer for applications like Word and Excel.

WHAT ARE THE INSURANCE REQUIREMENTS?

Employers' Liability: £5m is the minimum limit of indemnity you'll need to insure for, which is to make sure you're in line with legal requirements.

Public Liability: We'll insure for public liability to a limit of €2,500,000. By default, you should have Public Liability cover included with your Employers' Liability insurance. But it's important to double check to make sure you've got cover to protect your LTD business against prosecution. This will make sure there's no legal gap in cover, in case of a claim brought solely against you as an operator.



KEY TERMS

- 1. The Just Add Talent Agreement is available for application from individuals aged 18 years old and over.
- 2. To be considered, you will need to have £4,000 in unborrowed funds to get your business started. This consists of a deposit of £3,000 that will be held for the duration of the agreement and returned once you leave, provided that there are no deductions made by us pursuant to the agreement. The remainder goes towards the business plan creation fee with accountants, solicitor's fees and the Employer's Liability Insurance fee. The cost of taking on a Just Add Talent pub is significantly less than that of taking on a leased pub which starts at around £10,000 for a small pub and is £200,000+ for a freehold pub. More information on this can be found at starpubs.co.uk/agreements
- 3. The notice period for ending the Just Add Talent Agreement is three months for you and immediately by us.
- 4. The food and drinks offer of the pub is pre-set and will be provided as part of the recruitment process.
- 5. The pub running costs that are covered include stock (wet, dry and goods not for re-sale), stock taking, electronic point of sale system, telephone and broadband, gas, electric and water, marketing, pest control, washroom facilities, coffee machines, business rates, repairs, Sky (if being offered), BT Sports (if being offered), waste collections, training, music licensing, premises licencing and stationery. Costs not included are Employee Liability Insurance, staff wages, games duty, legal costs when taking the pub on, any costs related to developing the business plan, council tax and contents insurance for any living accommodation.
- 6. Whilst running a Just Add Talent Pub, you are paid a percentage of net turnover, calculated and paid on a weekly basis. This percentage is determined on a site-by-site basis at the start of the Just Add Talent Agreement and will only change if the food mix and turnover do not meet our expectations. You are paid 20% of the net operating profit calculated and paid on a quarterly basis. This amount is uncapped and fixed across all sites.

- 7. Many of our Just Add Talent pubs include accommodation and when this is the case, you can use accommodation rent-free although you will be responsible for insuring your possessions, council tax and your TV licence.
- 8. You will be self-employed, responsible for recruiting your own staff, looking after marketing and finances and all other day-to-day activities.
- 9. Additional support will include a Business Development Manager who will visit the pub on a monthly basis to review the pub's performance and give you advice and guidance and on-going marketing support which will include website, social media and point of sale materials.
- 10. Property Damage and Business Interruption:
 - HEINEKEN UK insure the property, our fixtures and fittings, stock and our loss of revenue, including cash stored in the safe.
 - You are responsible for organising insurance to cover your contents and takings stored on the property.
- 11. You must have employer's liability insurance.
- 12. Your business must be set up as a Limited Company and that Limited Company must be VAT registered in the UK.





KICK-START YOUR CAREER WITH JUST ADD TALENT

Pick up the phone, email us or visit the website to see what amazing opportunities we have for you in your area. We'll help you find your ideal pub or bar with an agreement to suit you. You might even find an exciting pub prospect takes you further than expected. Your future stars here with Star Pubs & Bars.

C

Phone

08085 94 95 96

Website

www.starpubs.co.uk



Email

enquiries@starpubs.co.uk

